

**Addiction Counselor Certification Board of California**  
**Ethics Complaint Form**

This complaint form may be used to report a suspected violation of the California Uniform Code of Conduct for AOD Counselors or the ACCBC Code of Ethics.

If you are a registrant, certified counselor, or an employee of a State licensed treatment facility then you must file a report of the suspected violation to the California State Department of Health Care Services (DHCS), as per State regulations (Section 13065). You must also report the violation within 72 hours to the ACCBC using this form. You can contact DHCS to file a complaint by calling (877) 685-8333 or by filling out the form on the DHCS website: <http://www.dhcs.ca.gov/individuals/Pages/Sud-Complaints.aspx>

Have you filed a complaint with DHCS?    \_\_\_ Yes    \_\_\_ No (please do not proceed unless you have done so.)

Your Name \_\_\_\_\_ Your credentials: \_\_\_\_\_

Would you like the ACCBC to keep your name confidential to the extent permitted by law?    \_\_\_ Yes  
      \_\_\_ No

Your complaint will NOT be processed unless responses are made to each of the following. The ACCBC does NOT process anonymous complaints.

Your Mailing address:

\_\_\_\_\_

Your Contact info:

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Name of person you believe made the violation(s) (include credential name and number and title if any):

\_\_\_\_\_

Is this person registered with or certified by the ACCBC?    \_\_\_ Yes    \_\_\_ No    \_\_\_ Not sure

Date(s) when the violation occurred: \_\_\_\_\_

Where did the violation(s) occur?

\_\_\_\_\_

Did you personally witness the violation(s)?    \_\_\_ Yes    \_\_\_ No

Are you able to contact any possible victims?    \_\_\_ Yes    \_\_\_ No

Please describe the incident/violation(s) in detail to the best of your ability and submit any supporting documentation along with this complaint form. By submitting this document you agree to be contacted by the ACCBC ethics committee for additional information and clarifications.

